



Northeastern Nevada Section of the Society for Mining, Metallurgy, and Exploration, Inc. (The official abbreviation of SME may be used hereafter.)

BYLAWS

Approved ~~August 10, 2017~~ TBD

ARTICLE I

Name

The name of the Section shall be the Northeastern Nevada Section of the Society for Mining, Metallurgy, and Exploration, Inc. (hereinafter, the "Section")

ARTICLE II

Purpose

The aims and purposes of the Section shall be the promotion of mutual cooperation in furthering the objectives of SME by providing regular meetings for the free discussion of subjects relating to the minerals industry.

ARTICLE III

Jurisdiction

The jurisdiction of this Section will encompass the following: Elko, Humboldt, and the northern halves of Eureka and Lander Counties in the state of Nevada.

ARTICLE IV

Membership

Membership is open to anyone ~~living in the jurisdiction of the Section~~ involved in the minerals industry ~~and willing to participate in the Section.~~

ARTICLE V
Officers

Section 1. The officers of this Section shall be a Chair, a Vice Chair, a Secretary, and a Treasurer, whom shall be elected annually. The Chair shall be limited to two consecutive terms.

OPTION 1: The officers of this Section shall be a Chair, a Vice Chair, a Secretary, and a Treasurer. The Chair shall be elected for a two-year term, with no consecutive re-election. All other officers are elected for one-year terms, with consecutive re-election allowed.

OPTION 2: The officers of this Section shall be a Chair, a Vice Chair, a Secretary, and a Treasurer. The Chair shall be elected for a two-year term, with consecutive re-election allowed. All other officers are elected for one-year terms, with consecutive re-election allowed.

OPTION 3: The officers of this Section shall be a Chair, a Vice Chair, a Secretary, and a Treasurer. Continuity will be fostered through a progression, where each year a new Treasurer will be elected, the previous Treasurer will move to Secretary, and so on to Chair.

OPTION 4: Alternating two-year terms. The Chair and Secretary shall be elected in odd-numbered years, and Vice Chair and Treasurer shall be elected in even-numbered years. Consecutive re-election shall be allowed.

Section 2. The Executive Committee of the Section shall be composed of the forenamed officers and two or more other members of the Section. **Other committees shall be composed of one member of the Executive Committee and two or more other members of the Section.**

Section 3. All officers must be Members, **Registered Members** or ~~Associate Student~~ Members at the time of their election and be in good standing with SME.

Section 4. A vacancy in any office occurring between ~~annual~~ elections shall be appointed by the Executive Committee to finish out the existing term.

ARTICLE VI
Election of Officers

Section 1. In ~~February~~ **October**, a list of nominees will be presented for the next election, additional nominations may be made from the floor.

Section 2. The officers of this Section shall be elected at the ~~March~~ **November** meeting and the election shall be conducted by vote of Section members present. To be elected, each candidate must receive a simple majority of the votes of the Section Members present at the meeting with a quorum present.

Section 3. The new officers will assist the old officers in conducting the December social meeting which will double as a transition event. The new officers will fully assume their roles at the following January meeting.

ARTICLE VII Duties of Officers

Section 1. The Chair shall preside at all meetings of the Section and of the Executive Committee. He/she shall appoint all committees and perform all other duties that pertain to the direction of the Section.

Section 2. The Vice Chair shall be responsible for the arrangement of programs, entertainment, and incidental details, relating to the meetings. In the absence of the Chair, he/she shall serve as Chair. He/ she shall also be responsible for membership activities.

Section 3. The Secretary shall record the proceedings of the meetings of the Section and the Executive Committee, attend to all correspondence, and issue all calls or announcements of meetings.

Section 4. The Treasurer shall receive and disburse all monies received by the Section, with the approval of the Executive Committee. The Treasurer shall submit the records for an annual audit by a committee to be named by the Chair. **The Treasurer shall complete an annual SME tax report and return same to SME as required for the Society fiscal year reporting.**

Section 5. Up to two additional members may be appointed, to perform duties at the discretion of the ~~€~~ Committee.

Section 6. The Scholarship Committee will initiate action and/or coordinate with students and local educational institutions to issue notice of scholarships, receive and evaluate applications, and recommend scholarship recipients. The recipient(s) are to be approved by majority of Scholarship and Executive Committee in attendance at a joint meeting of the Committees, remote or in-person.

The recipient(s) are required to provide the school with contact information for the Northeastern Nevada Section – SME and enroll in courses pertinent to their scholarship application declaration. The school is to confirm in writing the appropriate enrollment and request release of funds for the scholarship. Those funds then can be released to the school by the Treasurer, and are to be used for tuition, fees, books, supplies or equipment, as needed and appropriate.



Section 7. The Community Outreach and Fundraising Committee will initiate action and/or coordinate with individuals and local entities to increase community awareness of the Section and SME in large and benefits of participation and association with the Section and SME in large. This Committee also will oversee fundraising events to raise money for annual scholarships, support of community events, and donations to other non-profit organizations.

ARTICLE VIII Dues and Finances

Section 1. The expenses of the Section shall be paid from the money appropriated by the Executive Committee.

Section 2. Accounts payable shall be paid by check or other form of bank issued payment by the Treasurer.

Section 3. All monies shall be deposited **by Treasurer or other Executive Committee member** within 7 days of receipt.

ARTICLE IX Meetings

Section 1. The annual meeting of the Section for the election of officers shall be held in the month of ~~March~~ **November**.

Section 2. Regular meetings of the Section shall be held every month of the year except as decided upon by the Executive Committee to cancel. The regular meeting day shall be the second Thursday of each month.

Section 3. Special meetings of the Section or of the Executive Committee to consider important business, or to hear technical papers or discussions that cannot be scheduled at regular meetings, may be called by the Chair, with the approval of the Executive Committee.

ARTICLE X Quorum

Section 1. A quorum at any regular or special meeting of the Section shall consist of ten Section Members, in addition to the Executive Committee present **or represented by proxy**.

Section 2. A quorum at a meeting of the Executive Committee shall consist of four members of the Executive Committee.



ARTICLE XI
Amendments to Bylaws

Amendments to these bylaws shall be made by a two-thirds vote of all Section Members present at a meeting, providing that there is a quorum present and all have been notified at least one week in advance of the meeting that the bylaws are to be amended.

ARTICLE XII
Disposal of Funds Upon Dissolution

On the dissolution of this Section, all funds remaining after the payment of its debts and obligations shall be turned over and paid to SME. This article of the bylaws is not amendable during the existence of this Section.

ARTICLE XIII
Parliamentary Authority

Roberts' Revised Rules of Order shall be the official guide of this Section in conducting business.