



Morenci Section

Minutes – Special Meeting – Golf Tournament Planning

Meeting Time: 7 August 2013, 5:30 p.m.

Attendees: Justin Cross, Cory Demieville, Tim Doubleday, Emily Muteb, Jackie Steeples

Topics of Discussion:

- Arrangements for additional golf carts have been made. There are two additional carts reserved for volunteers to use. It was decided to get an additional two carts (for a total of four extra carts) for this purpose.
- Sponsor logos received so far have been sent to Christina.
- Participation – Still four teams unfilled.
- The best option for handling the dinner in the Convention Center is to choose plated dinners from the resort menu. The menu was reviewed and attendees will be given the option of the sirloin or chicken breast dinners.
- One volunteer the day of the event should be a dedicated photographer. Assuming a projector can be available at the post-Tournament ceremonies, the goal will be to compile a slideshow of the day's festivities for display. Volunteers will be needed to get this done.
- A list needs to be compiled of all of the sponsors that we reach out to for these fundraising events. This can serve as both a directory for our reference and future use, as well as a way to ensure that we don't contact the same sponsor twice.
- Justin proposed the idea of having a tip-jar at the breakfast table/booth during event registration. A jar will need to be found and taken for this purpose.
- The details regarding the purchase and usage of mulligans has been settled: each individual will be allowed to purchase three mulligans, and each team will be given one punch-card, stamped to show the number of mulligans purchased by the team (a maximum of twelve). Christina will design the cards.
- The food available at the 9th hole will cost about \$600 in total, with a \$5 price for the available lunch items. The idea of markup was briefly discussed, but the decision was to try to get a "lunch sponsor" to have a sign at the concession booth to raise additional funds.
- Award ideas: Closest to Pin; Longest Putt; Best Outfit; Worst Team; Most Mulligans Used
- Discussion was had around gifts and gift sponsors. Other golf courses will be contacted in the hopes of getting free rounds, or possibly clubs or other equipment.
- Current section account balance is about \$23,000. We will be giving out Intern Scholarships. We will discuss more next week.
- General discussion was held regarding the structure and content of meetings, standard reporting issues (such as account balance, costs, events, scholarship, and community involvement). Everyone was in favor of including a brief (2-5) minute update on the section at each monthly meeting prior to the guest presentation. It was also agreed that we will ask guest to limit presentations to a maximum duration of 30 minutes. We will also take steps to improve the tracking

- of meeting attendance/participation to be able to report general statistics and hopefully to raise the number of SME national members.
- Justin is going to find out about getting shirts made for all of the chair and sub-chair members of the section.
 - At the next monthly section meeting we will have a quick vote to determine the replacement meeting coordinator.

Old Business:

- Collect sponsor logos – In progress – Tim
- Buy raffle tickets – Not needed. Justin has tickets that can be used for this.
- Design and print Tournament banner – In progress – Christina
- Get hats made – Still pending – Tim
- More sponsors – Ongoing – Everyone

Action Items:

- Determine full list of awards – Next meeting
- Map out all volunteer responsibilities and individual assignments
- Investigate whether or not people can get matching gifts for their Tournament donations – Emily

Minutes compiled by Cory Demieville