

**SOCIETY FOR MINING, METALLURGY,  
AND EXPLORATION, INC.**

**COLORADO SECTION**



**BYLAWS**

January 2014

## **Article I**

### **Name**

The name of this Section shall be the Colorado Section of the Society for Mining, Metallurgy, and Exploration, Inc. (SME).

## **Article II**

### **Purpose**

The aims and purposes of the Colorado Section shall be the promotion of mutual cooperation in furthering the objectives of the Society by providing regular meetings for the free discussion of subjects relating to the mineral industries.

## **Article III**

### **Jurisdiction**

The jurisdiction of the Colorado Section shall encompass the following counties in the State of Colorado:

Adams	Costilla	Jackson	Park
Alamosa	Crowley	Jefferson	Phillips
Arapahoe	Custer	Kiowa	Prowers
Archuleta	Denver	Kit Carson	Pueblo
Baca	Douglas	Lake <sup>4</sup>	Rio Grande
Bent	Eagle <sup>4</sup>	Larimer	Sagauche
Boulder	Elbert	Las Animas	Sedgwick
Broomfield	El Paso	Lincoln	Summit <sup>4</sup>
Chaffee <sup>4</sup>	Fremont	Logan	Teller
Cheyenne	Gilpin	Mineral	Washington
Clear Creek	Grand <sup>4</sup>	Morgan	Weld
Conejos	Huerfano	Otero	Yuma
			(48 counties)

## **Article IV**

### **Membership**

All Members and Associate Members in good standing in the Society for Mining, Metallurgy, and Exploration, Inc. (SME) who have a mailing address within the assigned jurisdiction of the Colorado Section shall be members of this Section.

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**Article V**

Officers

**Section 1.** The officers of this Section shall be a Chair, Vice-Chair, Secretary, Program Chair, Treasurer, and Publicity Director, who shall be elected annually.

**Section 2.** The Board of Directors shall be comprised of the aforementioned Officers and a number of Directors. These Directors shall consist of the immediate past Chair, a member appointed by the Chair of each active subsection, and two other Directors elected by the membership of the Section. Only the above named Board members shall have voting privileges. In addition, the most recent Past Chair present at a Board of Directors meeting shall be granted voting privileges for that meeting if an additional officer is required to establish a quorum.

**Section 3.** A vacancy in office occurring between annual elections shall be filled by the Board of Directors with the exception of the position of Chair of the Section. The Vice-Chair of the Section automatically will fill this vacancy.

**Article VI**

Election of Officers

**Section 1.** The Officers of this Section shall be elected at the March meeting. To be elected, each candidate must receive a majority of the votes of eligible members present at the meeting. Written ballots shall be used if there is more than one candidate for any office.

**Section 2.** All section officers must be members in good standing with SME as prescribed in Article IV.

**Article VII**

Duties of Officers

**Section 1.** The Chair shall preside at all meetings of the Section and at all meetings of the Board of Directors. He/she shall appoint all committee chairs and shall perform all other duties that pertain to the direction of the Section.

**Section 2.** The Chair shall serve as Section Representative to the SME Council of Section Representatives. The Vice-Chair shall serve as the Alternate Section Representative. If neither the Chair nor the Vice-Chair can attend, the position shall be filled by an appointee of the Section Chair.

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**Section 3.** The Vice-Chair shall serve as Chair in the absence or incapacity of the Chair. The Vice-Chair serves as the Chair of the Colorado Section Scholarship Committee as provided in Article XIV, Section 2.

**Section 4.** The Secretary shall record the proceedings of the meetings of the Section and of the Board of Directors and will attend to all correspondence. He/she will notify the Publicity Director of meeting dates, meeting location, and other pertinent information to be distributed to the general membership.

**Section 5.** The Program Chair shall be responsible for selection of speakers, arrangements of programs, decorations, entertainment, and incidental details related to meetings.

**Section 6.** The Treasurer shall be responsible for the receipt and disbursement of all Section funds and shall have oversight responsibility for all subsection funds. He/she shall submit his/her records of accounts, along with those records of accounts from the subsections, to an audit committee named by the Treasurer each year. All records of accounts shall be submitted to the audit committee within four weeks after the end of the Sections fiscal year.

**Section 7.** The Publicity Director shall be responsible for the maintenance of the mailing list, both physical address and electronic address. He/she shall direct all mass communiqué with the section members as directed by the board. He/she shall coordinate and maintain the section website.

**Article VIII**

Dues and Finances

**Section 1.** Annual Section dues shall be as voted by the Board of Directors of the Section.

**Section 2.** The Treasurer shall pay the Section accounts payable from funds in the treasury of the Section. Similarly, the Treasurer of each subsection shall pay that subsections accounts payable from the treasury of the respective subsections.

**Section 3.** Only the Board of Directors may authorize financial obligations on behalf of the Section. Authorization of financial obligations on behalf of a subsection will be governed by the bylaws of that subsection.

**Section 4.** The fiscal year of the Section shall commence on July 1<sup>st</sup> and end on June 30<sup>th</sup>.

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**Article IX**

Amendments to Bylaws

Amendments to these Bylaws shall be made by a two-thirds vote of all Members and Associate Members of this Section present at a regular meeting, provided that all members of the Section in good standing have been notified of the proposed amendment(s) at least one week in advance of the meeting.

**Article X**

Meetings

**Section 1.** The Annual Meeting of the Section for the election of officers and members of the Board of Directors shall be held in the month of March. The newly elected Officers shall be installed and shall assume their respective offices at the conclusion of the regular meeting held in the month of March.

**Section 2.** The Board of Directors shall meet prior to September 1 at a place and date set by the Chair. Regular meetings of the Board of Directors shall be as designated by the Chair and shall be held every month from September through May, except that no meeting shall be held in December. A reasonable effort must be made to notify all Officers and Directors of the date and location of such meetings.

**Section 3.** The Chair may convene special meetings of the Board of Directors in order to consider important Section business that, because of its timely nature, cannot be scheduled for disposition at the next regular Board meeting.

**Section 4.** Special meetings of the Section may be convened by the Chair, with the approval of the Board of Directors, to consider important business or to hear technical discussions that cannot be scheduled for a regular meeting of the Section.

**Article XI**

Quorum

**Section 1.** A quorum at any regular or special meeting of the Section shall consist of 15 Members or Associate Members.

**Section 2.** A quorum at a meeting of the Board of Directors shall consist of five members of the Board of Directors.

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**Article XII**

Disposal of Funds on Dissolution

On the dissolution of this Section, all funds remaining after payment of its debts shall be turned over to and paid to the Society for Mining, Metallurgy, and Exploration, Inc. unless such corporation shall be nonexistent or shall be in dissolution, in which event the funds shall be turned over to some other organization exempted under Section 501(c)(3) of the Internal Revenue Code of 1954. This article of the Bylaws is not amendable during the existence of this Section.

**Article XIII**

Parliamentary Authority

Robert's Revised Rules of Order shall be the official guide of this Section in the conduct of its business.

**Article XIV**

Committees

**Section 1.**     Scholarship Committee: Each year at the September meeting of the Section, or as soon afterwards as practicable, the Chair shall appoint a Scholarship Committee for the purpose of administering the Section's Scholarship Program, which includes the Viola Vestal Coulter Scholarship. The Scholarship Committee shall consist of the committee Chair and two or more members selected from the current board and/or any available past Chairs of the Section. The Section Vice-Chair shall act as Chair of this committee. The Viola Vestal Coulter Scholarship shall be administered in accordance with the regulations of the Viola Vestal Coulter Scholarship Foundation, Inc. Coulter Scholarship recipients must be selected at least 30 days prior to the final date set by the Foundation.

**Section 2.**     Auditing Committee: The Auditing Committee shall submit its report to the Section Treasurer within three weeks after receipt of the records and accounts from the Treasurer.

**Section 3.**     Membership Committee: The Membership Committee Chair shall form a committee of three or more members of the Section to serve as the Membership Committee of this Section. The duties of this committee shall be to provide membership application forms to any prospective member requesting such and to pursue a program of membership development as set forth in materials provided by SME.

**Section 4.**     Other Committees: The Chair may appoint other standing or special committees and charge them with the performance of such duties as he/she may assign. Such committees may include, but are not limited to, Mineral Information, Student Relations, Travel, Workshops, and Student Section Representatives.

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**Article XV**

Subsections

**Section 1.** The Section may establish subsections or any member(s) of the Section in good standing may solicit the Board of Directors to establish a subsection.

**Section 2.** Approval to establish a subsection shall be made by a two-thirds vote of all Members and Associate Members present at a regular or special Section meeting, provided that all members of the Section have been notified at least one month prior to a vote, and a quorum of Section members are present. After approval by the Section membership, the Board of Directors of SME, Inc., must approve the creation of the subsection.

**Section 3.** The Section Chair or an appointed designee shall serve as a member of each subsections governing committee or board, and will regularly attend the meetings of the subsection(s) as available.

**Section 4.** Subsections shall establish their own bylaws, but must obtain approval of their bylaws by the Board of Directors of SME, Inc., and must file approved copies with the Colorado Section and with SME, Inc.

**Section 5.** Subsections shall use the SME, Inc., Federal Tax ID Number. Subsection Treasurers shall furnish records of accounts and financial reports to the Section Treasurer as requested by the Section or by SME, Inc. Requested records of accounts and financial reports are due within two weeks of request and/or two weeks prior to SME, Inc. tax reporting cutoff date.

**COLORADO SECTION**  
**Society for Mining, Metallurgy, and Exploration, Inc. (SME)**

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**Article XVI**  
Affiliations With Other Organizations

As long as the Colorado Section continues its membership in or liaisons with other organizations, the Chair of the Section shall act as the official delegate. The Vice-Chair shall act as alternate delegate in the event the Chair cannot attend these functions. In the event neither the Chair nor the Vice-Chair is available, the Section Chair shall appoint a delegate as necessary.

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Approved:	December 18, 1970
Effective:	June 15, 1971
Amended:	January 17, 1980
Amended:	February 19, 1981
Amended:	April 21, 1983
Amended:	May 24, 1984
Amended:	February 21, 1985
Modified:	1987 <sup>1</sup>
Amended:	October 20, 1988
Modified:	1989 <sup>2</sup>
Amended:	May 16, 1991
Modified:	April 18, 1996 <sup>3</sup>
Amended:	September 20, 2001
Amended:	February 20, 2003
Amended:	September 16, 2004
Modified:	February 10, 2005 <sup>4</sup>

<sup>1</sup>Changes occasioned by the separate incorporation of the Society of Mining Engineers.

<sup>2</sup>Changes occasioned by the parent organization's name change to Society for Mining, Metallurgy, and Exploration, Inc.

<sup>3</sup>Changes occasioned by TMS name change to The Minerals, Metals, and Materials Society and by elimination of the member category called Junior Members.

<sup>4</sup>Changes occasioned by the addition of the Intermountain Section counties (Chaffee, Eagle, Grand, Lake, and Summit).