



2021 Summer Board Meeting Agenda

SOCIETY FOR MINING, METALLURGY, AND EXPLORATION

Wednesday July 7, 2021 | 5:00pm – 8:00pm (MDT)

Maptek: 14143 Denver W Pkwy #200, Golden, CO 80401

Join: [GoToMeeting](#)

Call: +1 (646) 749-3335 | **Conference ID:** 372 511 117

Preliminary Business (~10 minutes)	Call to Order (1 minute) - Heather		
	Roll Call (1 minute) Heather Lammers, Amanda Davis, Alex Holtzapple, Phil Martin, Richard Schwering, Dick Beach, Eric Poeck, Jon Pianetti, Miguel Moreira Remote: Melissa Chalona, Dan Witkowsky, Alan Cram, Cameron Hale		
	Introductions (5 minutes): Heather		
	Call for motion to approve agenda (1 minute): Ricard motion to approve, Alex to second		
	Safety Share (2 minutes): Heather – Working from home electrical safety.		
Business Item	Position	Responsible Party	Description
Officer Reports (2021-2022 Focus) (~40 minutes)	Chair (5 minutes)	Heather Lammers	Membership reminder for board members: <ul style="list-style-type: none"> SME Colorado Section SME National
			Initiatives with Rachel Grimes, SME Section Coordinator: <ul style="list-style-type: none"> Welcome outreach for new members; quarterly email July Recruitment email to Section members for national membership, September Section volunteer info letter; Fall Section operating handbook; Fall. Other sections may follow the Colorado Section. You may be assigned a section of the Handbook. Renewal email/call; January
			SME Mid-Year Meeting, Las Vegas <ul style="list-style-type: none"> Sept 10 – 11 SME Thrive, Las Vegas <ul style="list-style-type: none"> Sept 12 MinExpo, Las Vegas <ul style="list-style-type: none"> Sept 13 – 15
			SME Colorado Section Handbook: <ul style="list-style-type: none"> In progress, align with national structure effort

		<ul style="list-style-type: none"> Feedback requested by July 30
		Transition from Google drive to SME Community: <ul style="list-style-type: none"> In progress, after handbook Access permissions have been updated
		Grant Applications: <ul style="list-style-type: none"> Submitted June 30 CSM: campus and MEC outreach MEC subsection: Colorado Science and Engineering Fair (CSEF)
Vice Chair (5 minutes)	Melissa Chalona	Coordinate with local student section liaisons: <ul style="list-style-type: none"> Amanda Davis (CSM) Alan Cram (CSU)
		Scholarship Committee, chair
		Audit Committee, member
		SME Colorado Section Handbook: <ul style="list-style-type: none"> Review and provide feedback Attachment C; Scholarship Committee Practices
Secretary (5 minutes)	Amanda Davis	Distribute info to board <ul style="list-style-type: none"> Meeting agenda and minutes Approvals Coordinate discussion as needed
		SME Colorado Section Handbook: <ul style="list-style-type: none"> Review and provide feedback Attachment E, Program Committee Practices Attachment F, Publicity Director Practices
Golf Chair (5 minutes)	Alex Holtzapple	Coordinate Golf Tournament <ul style="list-style-type: none"> Venue Sponsors Prizes/awards Call for Volunteers
		SME Colorado Section Handbook: <ul style="list-style-type: none"> Review and provide feedback Attachment G, Golf Tournament Committee Practices
Treasurer (5 minutes)	Phil Martin	Oversee budget and finance distribution
		Audit Committee, lead
		SME Colorado Section Handbook: <ul style="list-style-type: none"> Review and provide feedback Attachment B, Finances Attachment D, Audit Committee Practices
Program Chair (5 minutes)	Open	Coordinate 2021-2022 program schedule, venue, speaker Looking for volunteers
		SME Colorado Section Handbook:

Committee / Program Reports (~80 minutes)			<ul style="list-style-type: none"> Review and provide feedback Attachment E, Program Committee Practices
	Publicity Director (5 minutes)	Kelly Donahue	Manage external communications: <ul style="list-style-type: none"> Website (dues announcement) Meeting invites Newsletter (summer newsletter to print)
			SME Colorado Section Handbook: <ul style="list-style-type: none"> Review and provide feedback Attachment F, Publicity Director Practices
	Past Chair (5 minutes)	Richard Schwering	Fall Welcome Back Event
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			CU Boulder outreach
			May Gala
			SME Colorado Section Handbook: <ul style="list-style-type: none"> Review and provide feedback Attachment A, Chair History
	Colorado Mining Exhibit (5 minutes)	Guy Johnson	2020-2021 Summary 2021-2022 Plan and Financial Request <ul style="list-style-type: none"> Put a place holder in the budget
	CSU Student Chapter (5 minutes)	Cameron Hale	2020-2021 Summary <ul style="list-style-type: none"> Not much activity at CSU this past year due to Covid Planning to build up on the current 6 members Looking to send students to the Annual Conference 2021-2022 Plan and Financial Request <ul style="list-style-type: none"> \$400 for polo shirts for the conference attendees (hoping to send 5 students) Plans to do fundraising Asking for speakers from the mining industry (1 in the fall and 1 in the spring) Requesting \$300/meeting dinner event. Will look into registration and travel costs for the conference. Alan is the industry Liaison.
	CSM Student Chapter (5 minutes)	Lev Stephens	2020-2021 Summary <ul style="list-style-type: none"> Review of the year's activities Joint meeting with South Dakota School of Mines MEC activities 2021-2022 Plan and Financial Request <ul style="list-style-type: none"> Funds left over from last year Planning for in person events (M-Climb, Monthly Meetings, Homecoming, E-Days) Plan to send 30 people to the SME Conference

		<ul style="list-style-type: none"> • MEC Events (Girls lead the way, Mining Merit Badge, Colorado Science Fair) • Financial Request to be finalized by end of August.
MEC (5 minutes)	Dick Beach	2020-2021 Summary <ul style="list-style-type: none"> • MEC public outreach to educate people on mining and minerals • Colorado State Fair, Colorado Association of Science Teachers Conference, Adams County Career Expo (8th Graders), Colorado Science and Engineering Fair at CSU (\$1000 to five students) • Colorado School of Mines SME MEC helped out. 2021-2022 Plan and Financial Request <ul style="list-style-type: none"> • Looking forward to getting back to more events this year
MPD (5 minutes)	Mark Jorgensen	2020-2021 Summary <ul style="list-style-type: none"> • Over 90 attendees to the conference in the Spring. • Golf tournament was great. 2021-2022 Plan and Financial Request <ul style="list-style-type: none"> • Looking forward to planning next year's conference.
EMCD (5 minutes)	Dan Witkowsky	2020-2021 Summary 2021-2022 Plan <ul style="list-style-type: none"> • Planning to get back to in-person meetings on the second Thursday of every month in September. • September 9th will be the first meeting.
Golf Tournament Committee (15 minutes)	Alex Holtzapple	2020-2021 Summary 2021-2022 Plan: <ul style="list-style-type: none"> • Schedule of events <ul style="list-style-type: none"> ◦ Registration ◦ Deployment of Carts/Teams ◦ Play Golf for 5 hrs or so ◦ BBQ Lunch served outside under tents ◦ Sponsorship Logos ◦ Speakers ◦ Awards • Scramble Style Golf Tournament • Board volunteers (sign-in, hole sponsor, student coordination, announcements) • Student volunteers (sign-in, raffle, hole sponsor)

		<ul style="list-style-type: none"> • Pre-Tournament Meeting with Students. • Request individual board member raffle donations • Sponsorship Tables at the T-boxes. Sponsors to bring their own chairs, swag, umbrella, etc. •
Programs Committee (15 minutes)	Open	2020-2021 Summary 2021-2022 Assign monthly coordinator until Program Chair is identified <ul style="list-style-type: none"> • One meeting with each student chapter this year, one in the fall, one in the spring. • Volunteer sign ups to go out with Action Items for the meeting.
Newsletter (5 minutes)	Kelly Donahue	Assign monthly newsletter input request: <ul style="list-style-type: none"> • Member spotlight each month • Health and Safety minute from each board member • Chair report • Section meeting announcement <ul style="list-style-type: none"> ◦ Welcome Back Social • Student Chapter reports
<i>Excuse Student Chapter Reps</i>		
Scholarship Committee (15 minutes)	Melissa Chalona	2020-2021 Summary <ul style="list-style-type: none"> • Thank you to all those on the committee (Bruce, Eric, Joe, Alan, Kelly) • Many applicants and a diversity of candidates. • 2 Undergraduate nominees to present to the board • 4 Graduate nominees to present to the board • Viola Vestal contribution is only for Undergraduate Students (\$5000) • Richard Motion to Approve 6 scholarship recipients, Alex second, all in favor, no objections. 2021-2022 Award proposal <ul style="list-style-type: none"> • Budget approval pending • Melissa to notify recipients of selection.
2021-2022 Budget Review (~30 minutes)	Treasurer (30 minutes)	Phil Martin Review: <ul style="list-style-type: none"> • Account Summaries from last year (investment account, business activities, Viola Vestal, grants, MEC, CMA, Scholarships distributions, checking, cash)

			<ul style="list-style-type: none"> • Dues (almost \$6000 received) – Will continue to print for soliciting dues • Current Budget (July 1st- June 30th section fiscal year) • Student Chapters never reached out last year for funds on their meetings as they were all remote. • Investment account 18.35% growth for the year as of July 6th. • In the black for the fiscal year.
			<p>Budget Requests:</p> <ul style="list-style-type: none"> • Summary <ul style="list-style-type: none"> ◦ Anticipated Income ◦ Anticipated Expenses • Call for Approvals postponed to August meeting. <ul style="list-style-type: none"> ◦ Working out MEC expense from previous year. ◦ Might hear back on SME Grants by August meeting. ◦ Colorado School of Mines funds request to be finalized (Conference Registration) ◦ Guy Johnson Request ◦ \$1300 MEC to be approved ◦ Golf tournament raffle and mulligan cash to be split between CSM and CSU ◦ \$21000 total for scholarships (6 candidates @\$3500 each)
			<p>Call for 2021-2022 Budget Approval</p> <ul style="list-style-type: none"> • Postponed to the August 17th Board Meeting
Final Business	Open Discussion (10 minutes) - None		
	Next Meeting (1 minute) – August 17 th Board Meeting		
	Call for motion to adjourn (1 minute) – Richard motion to adjourn. Alex second.		

2021-2022 Contact Info

Executive Committee (voting)

Position	Name	Email	Phone
Officers			
Chair	Heather Lammers	hlammers@golder.com	612-719-2986
Vice Chair	Melissa Chalona	mchalona@enganalytics.com	970-818-1051
Secretary	Amanda Davis	amanda.davis@maptek.com	303-889-9676
Treasurer	Phil Martin	pmartin@rcflp.com	720-470-2245
Program Chair	Open		
Publicity Director	Kelly Donahue	kdonahue@brwnald.com	575-418-7069
Golf Chair	Alex Holtzapple	alex@metsim.com	404-368-8313
Past Chair	Richard Schwering	rschwering@hardrock-consulting.com	720-448-6484
Directors			
MEC Rep	Dick Beach	dickbeach@alumni.mines.edu	303-986-6535
MPD Rep	Mark Jorgensen	mark.jorgensen@outlook.com	720-400-1582
Director-at-Large	Jon Pianetti	jon.pianetti@gmail.com	xx
Director-at-Large	Eric Poeck	epoeck@srk.com	720-353-5489

Executive Committee (non-voting)

Position	Name	Email	Phone
Director-at-Large Pro Tem	Dennis Rugg	drugg@fmi.com	617-833-2830

Affiliates (non-voting)

Position	Name	Email	Phone
CMEF	Guy Johnson	gpj222@aol.com	303-969-0365
EMCD	Dan Witkowsky	danwitkowsky@gmail.com	720-581-6476

Student Chapters (non-voting)

Position	Name	Email	Phone
CSM Student Chapter Liaison	Amanda Davis	amanda.davis@maptek.com	303-889-9676
CSM Chapter President	Lev Stephens	levstephens@mymail.mines.edu	xx
CSU Student Chapter Liaison	Alan Cram	abcram08@gmail.com	303-588-8633
CSU Chapter President	Cameron Hale	Cameron.Hale@colostate.edu	xx