



SOCIETY FOR MINING, METALLURGY AND EXPLORATION, INC.

SME
A Member Society of AIME

SME - MINNESOTA SECTION BOARD MEETING

Agenda – June 8, 2017, 1200 – 1400

Northeast Technical Services

526 Chestnut Street, Virginia MN

Webinar Link:

<https://global.gotomeeting.com/join/488869341>

Call-In Number:

United States (Toll Free): 1 866 899 4679

United States: +1 (669) 224-3318

Access Code: 488-869-341

Attendees:

a. Webinar/Call-in

i. Board Members

Allyz Kramer, Julie Marinucci, Dick Kiesel, Katrina Davis, Julie Lucas

i. Guests

Kurt Doran – Northern MN Subsection, Louis Rudnicki – Twin Cities Subsection

ii. Absent Board Members:

Dan Palo, Corie Ekholm, Melissa Martinie, Jim Tieberg

b. SME National:

i. None

Duration: The meeting was called to order at 1210 was adjourned at 1328. Julie Marinucci made the motion to adjourn and Dick Kiesel seconded the motion all Board Members were in favor

Meeting Purpose – Address regular business issues for SMEMN, 2017 Conference Review, Strategy Review & 2018 Conference Updates

Introduction:

Allyz Kramer asked if there was anything to add to the agenda:

Allyz K. added Local Section Grants to New Business

- Review and Approve June Meeting Agenda- Julie M. motioned to approve, Julie L. seconded
- Review and Approve Minutes from May 11, 2017 Meeting- Julie M. motioned to approve, Julie L. seconded

Chair's Report – Allyz K.

2017 Conference - Anticipate receiving the Conference Report late week (60 days from Conference end - which should be around June 19th)

- Julie Lucas will receive the report, Allyz will send a note to Kaley to determine progress on completion.
- **SME MN Section Website** - Katie Larson, Secretary for Northern MN Subsection will be updating our website in the next week. Allyz provided her all the names of our current board. Also included was the link to the 2018 National Conference in Mpls, to highlight that upcoming event, and identifying the theme.
 - Allyz will follow up with Katie to all take board members emails off the website. Board members agree the MN section contact information will be sufficient.
 - Allyz will follow up with Kaley and cc Julie L. on the link for the Flickr account to obtain photographs from the 2017 Conference to display on the website.
- **SME Local Section Leaders - from SME Nat'l**
 - 2017 Local Section Grant Applications are now OPEN. Apply [here](#).
 - <http://www.smenet.org/membership/groups/local-sections/about-local-sections/local-section-grant-program>
 - The application process this year will be done [online](#) ONLY. Emailed, faxed or mailed applications will not be accepted. Contact person at SME:
 - Rachel Grimes, SME [Sections](#) Coordinator | Society for Mining, Metallurgy & Exploration
12999 E. Adam Aircraft Circle | Englewood, CO 80112
303-948-4247 | 1-800-763-3132, ext. 247 | Fax: 303-948-4265 | grimes@smenet.org
 - Where to use possible grant money
 - Tours during the 2018 Conference
 - MMEW is looking for funding this year (If SME does not continue to fund the MN Section should consider continuing to support)
 - Workshop funding (e.g., if MN Section wanted to develop any section specific trainings or workshops)
 - Promoting our school districts regionally
- **Monthly (or nearly monthly board meetings for May 2017- April 2018)** - Confirm dates/location as provided in agenda - No. MN & TC Subsection Chairs will remind their Boards

to fill out Doodle Poll for in-person meeting in August (plan to meet in Hinckley). All are invited to attend.

- ACTION ITEM: Katrina will resend the Doodle Poll including subsection chairs for the August Hinckley Board Meeting. Responses have a deadline of June 16, 2017
- Kurt D. and Louis R. will pass the doodle poll to their Subsection board members
- **2018 Booth at National** - has been reserved and paid for. We have a double booth - a corner and adjacent in-line booth in the MN Pavilion. Corie has already paid for the booth. Section & Subsection Chairs work to understand schedule of Expo (Allyz to check with Justin Courtney at SME Nat'l) then develop subcommittee of Board Members to work through what is to be promoted, and if any promotional material or banners are needed highlighting the Section/Subsections.
 - ACTION ITEM: Dick suggested our booth should also be promoting the minerals research work coming out of MN. General agreement on this. Dick is willing to be part of a subgroup to meet w/ subsections on booth needs. Allyz suggested that Melissa would also be a good person to include here, as she'll be Section Chair for 2019, and may have ideas of promoting MN Section conference in 2019. Kurt & Louis agreed to reach back to their Boards, and discuss a Board member from each subsection to get involved with our combined Booth development for 2018.
- **2018 Conference Planning Subcommittee**
 - MN Section members are engaged with their Divisions
 - Field trips are being worked on - and sounds like all is well. Nat'l staff is focused on delivering several other meetings before the 2018 conference, but Cori Knasinski has been able to get back to MN Subcommittee on certain items
 - Allyz has requested from Tara Davis that Division Sessions be provided as soon as possible, so MN Section can be promoting the conference and upcoming call for papers (opening July 1, 2017). Tara's response was that she will get what she can within the next week, but currently staff are really focused on a large technical meeting they are managing. Tara anticipates getting this info. prepared soon (planning for week of June 12th to see that)
 - Key Note Opening Session is developing! Invited speakers Doug Baker (CEO of EcoLab) and Bob Anderson (Vice Pres. Mining Division of 3M) have accepted "informal" invitations - formal invitations coming from SME (Dave Kanagy) next week. Other invitees that are being inquired with are from: Carnegie Mellon University, U of MN College of Science & Engineering, Cliffs Natural Resources, Antofagasta
 - o Draft Opening Session "framework" has been sent to SME Nat'l Staff for review/approval. Expecting that to get "ok" or minor edits this week, with hopes of getting that launched on website and start highlighting
 - o Next meeting of subgroup is June 13th to keep this moving forward - Allyz will participate in that call w/ Nat'l Staff & SME President, as will other MN Section Members (Bethany K., Greg B., Phil Solseng, Lori Stegink).

DRAFT BUDGET ITEMS TO PLAN FOR – DISCUSSED WITH BOARD – NOTHING FINALIZED OR VOTED ON

Friends of MN Reception

	200 guests	300 guests
Light Apps Reception	\$15,000	\$21,000
Heavy Apps Reception	\$22,000	\$32,000
Average:		\$22,500

Booth Marketing Material

<u>Promo Item(s)</u>	<u>MN Section</u>	<u>No. MN Subs.</u>	<u>TC Subs.</u>
Banners	\$500	\$500	\$500
2019 Conf (Duluth)			
2019 Conf (TC)			
Lunch & Learn			
Short Courses			
Workshops			
Scholarships			

Pay registration for up to 20 MN Section Members?

	10 Members	20 Members
Registration	\$600	\$600
Cost	\$6,000	\$12,000

*Host Dinner with Northern Subsection & MN Section
for No. MN Field Trip? TBD from Subcommittee*

	Per person cost	# Attendees
Event Location		
Food		
Beverages		
Promo item (?)		

Co-host Curling Event?

	Per person cost	# Attendees
Event Location		
Food		
Beverages		

- **Treasurer's Report** – Corie E.
 - Report is in attached
 - ACTION ITEM: Julie M. will send Les Flemming's email information to Corie E. to follow up on receipts from 2017 National Conference since his IRE email is no longer valid (he is no longer with IRE)
 - Julie L. motioned to approve, Julie M. seconded

Committee/Subsection Updates:

- Subsection Updates
 - Northern MN Subsection
 - No change since June meeting in Wednesday, June 14th
 - Rio Tinto Lunch & Learn was yesterday (06/07/17); which had a good turnout
 - Still working on the grant for the Environmental Boot Camp
 - MMEW June 20th with IMA if anyone would like to volunteer
 - Picnic is July 20th with IMA if anyone would like to volunteer
 - No update from Katie/Nick/Richie on curling event – more coming though at next week's Board meeting
 - All registration fees for the cancelled short course at the 2017 Conference have been reimbursed.
 - Twin Cities Subsection
 - New board members and director roles take place July 01, 2017
 - Chair – Louis Rudnicki
 - Vice Chair – Stacey Larsen
 - Treasurer – Lee Peterson
 - Past Chair – Bethany Kelly
 - Director-at-large – Greg Beckstrom
 - Director-at-large – Harvey Thorleifson
 - Director-at-large – Larry Kramka
 - Director-at-large – Chris Braaten
 - Director-at-large – Mike Kunz
 - Retiring Directors – Dennis Martin, Ken Ried

SME Night at the Ballpark – Tuesday June 13th

- 5 tickets still available!

Treasurer's Report

- Checking - \$11,477.66
- Savings - \$8,794.03

Planning for upcoming SME TC luncheons underway

- October 12, 2017 ; November 16, 2017 ; January 18, 2017 ; May 02, 2018

Student Scholarships

- Would like to get started earlier for the 2018 awards, perhaps in January, so recognition could be given out at the national conference in Minneapolis
- Would like to coordinate better with the MN section on promoting the scholarship program

ACTION ITEM for MN Section Board – Julie M. and Allyz suggested that the Section Scholarship subcommittee get involved in this discussion, and we can contribute to aligning the different scholarship programs to have a more effective marketing “push” when students should be applying; add to August meeting agenda in Hinckley when we’re all together.

ACTION ITEM – Invite Dennis Murr to attend August meeting, as he’s committee Chair person.

Nomination for Dr. Charles Fairhurst as honorary member of AIME

- Harvey and Greg have been working on a letter to submit to SME National, nominating Dr. Fairhurst as an honorary member of AIME.
- He is a recognized leader in the industry with strong ties to the University of Minnesota and giving him this award at the 2018 national conference would raise the profile of both Dr. Fairhurst and the State of Minnesota. Aside from that, he just deserves it.

2018 SME Twin Cities Fall Conference

- Planning is getting underway –Tuesday, October 02, 2018
- We have had a mix of partners over the years and are leaning to going it alone this first conference after taking a year off to help promote and build support for the SME national conference in Minneapolis in 2018.

• **MEC Update – Julie M.**

MEC Award Nominations Complete

- MEC Leadership: Melissa Martinie
- MEC Partnership: Minnesota Museum of Mining

NSTA Conference in Milwaukee on November 9-11th

- Mineral Kits
- Volunteers -- Melissa planning to attend

Local Section Grant

- Girl Scout Event-Melissa

MMEW Teachers Workshop

- June 20, 2017 @ Ely

Boy Scouts

- Dick K. and Kurt D. would be interested in doing a merit badge event

• Student Affairs Update – Melissa M.

- Student Affairs:
 - All reports were turned in on time.
 - Melissa will set up report grading at the end of June
- Girl Scouts:
 - Looking to see if there is interest to do a Daisy event in the fall
 - The information for the Program Book is due this summer so the description for the postponed GS exploring mining event will need to be drafted.
 - Once we know if the Daisy event will be attempted SME will be updated on the Grant use
ACTION ITEM: Melissa M. must appoint a new liaison for the IRE/SME student chapter
- Other Subcommittee Updates as appropriate-ALL
 - Reach out to Dennis M. about attending the August meeting
 - Dennis reported to Dick K. four \$4,000 scholarships have been issued to high school students. He has not received any recruitment at the college level but scholarships are still in consideration.

Old Business:

- 2017 Conference Review
 - Report is due June 16, 2017
 - No feedback has been received from attendees
- Strategy Review
 - ACTION ITEM: Katrina will send out strategy to the Subsections
- ACTION ITEM: Provide a summary to SME members such as "Here's how you stay involved as a member": link to the section website and a tie to the Northern MN subsection and the Twin Cities subsection, and a link to the 2018 planning -- have Subsections Broadcast this.-MELISSA, JULIE M, Katrina D, & Harvey will coordinate before the next Board Meeting
- ACTION ITEM: Encouraging people to submit abstracts for 2018 Conference to present a technical presentation - Reminder, call for abstracts will OPEN July 1, 2017 and close on Aug. 1, 2017- ALL

- ACTION ITEM: ACTION ITEM: Staffing the booth for 2018 Nat'l Conference could be done by using a Doodle Poll; Kurt D, Louis R. and Dick K. will develop a schedule for set up/ take down for the booth. ACTION ITEM: Allyz will talk to Justin to get the schedule

New Business:

- 2018 Conference Updates
 - Subcommittee meeting last Friday
 - Working on field trip planning
 - Promoting sessions/Call for papers
 - Allyz has requested a list from Tara Davis, Allyz will pass them on to Board Members

Next Meeting: August 2017 – Hinckley, MN; Date & Time TBD from Doodle Poll – see meeting schedule on following page

MN Section Board Meetings - May 2017 – April 2018 Meetings:

Month	2017 – 2018 Meeting Dates	Agenda Items & Reports Due*	Conference/Section Meeting [†]	Meeting Location
May	Thursday 5/11 12:00 – 3:00	Friday 5/5	Section Board Meeting 2018 Conference Budgeting	NTS Meeting Room 426 Chestnut St. Virginia, MN
June	Thursday 6/8 12:00-2:00	Friday 6/2	Section Board Meeting 2017 Conference Review Committee Updates Strategy Review 2018 Conference Updates	Webinar/ NTS Meeting Room 426 Chestnut St. Virginia, MN
July	NO MEETING	--	--	--
August	Date TBD, but plan for 3-hour meeting	DATE TO BE DETERMINED FROM DOODLE POLL	Section Board Meeting Committee Updates Finalize Budget; Section & Subsection Board Meeting	Hinckley
September	Thursday 9/14 12:00 – 2:00	Friday 9/8	Section Board Meeting Committee Updates 2018 Conference Updates	TBD
October	Thursday 10/11 12:00 – 2:00	Friday 10/6	Section Board Meeting, Committee Updates 2018 Conference Updates	TBD
November	Thursday 11/9 12:00 – 2:00	Friday 11/3	Section Board Meeting Committee Updates 2018 Conference Updates	TBD
December	Thursday 12/14	Friday 12/8	Section Board Meeting Committee Updates 2018 Conference Updates	TBD
January	Thursday 1/11 12:00 – 2:00	Friday 1/5	Section Board Meeting Committee Updates 2018 Conference Updates	TBD
February	Thursday 2/8 12:00 – 2:00	Friday 2/2	Section Board Meeting Committee Updates 2018 Conference Updates Call for Board Nominees	TBD
February	Tuesday 2/27 5:30 pm	Friday 2/23	Full Membership Meeting at “Friends of MN Reception” at 2018 Annual Conference	TBD at Conference Venue, Minneapolis
March	Thursday 3/8 12:00 – 2:00	Friday 3/2	Section Board Meeting Plan for 2018-2019 Board Transition 2019 Conference Planning	TBD
April	Thursday 4/12 12:00 – 2:00	Friday 4/6	Election of 2018-2019 Board Committee Updates 2019 Conference Planning	TBD (suggested Valentini’s – Chisholm)

* Board meeting agenda items and supporting reports/information should be sent to SME MN Section Secretary, Katrina Davis, for inclusion in the Board Agenda and Packets. E-mail these items to kdavis@nettechnical.com

[†] Meeting topics subject to adjustment.

Attachments

a. Treasurer's Report

June 1, 2017

Treasurer's Report

Previous account balance: **\$299,879.34 (May 2017)**

Monthly Line Items: May 3rd – June 1st

Transaction	Expense	Income	Balance
<i>Katrina Davis (May Meeting Pop)</i>	\$12.24		\$299,867.10
<i>Paul's Market (May meeting lunch)</i>	\$130		\$299,737.10
<i>SME National (2018 Booth)</i>	\$1550		\$298,187.10
<i>WA Fisher (SME cards)</i>	\$80.53		\$298,106.57
<i>American Bank Savings Interest</i>		\$63.24	\$298,169.81
<i>US Bank Savings Interest</i>		\$11.59	\$298,181.40

Current Total Account Balance: **\$298,181.40**

Below is a breakdown of the SME MN accounts as of October.

- *US Bank Checking Balance: \$3,009.11*
- *US Bank Savings Balance: \$170,691.43*
- *American Bank Savings Balance: \$100,430.92*
- *American Bank CDs: \$24,049.94*

Treasurer's Comments

- Paul's Market and Katrina for May Meeting lunch
- 2018 Booth at National SME conference
- WA Fisher for printing SME cards
- Still waiting on Les Flemming's report and receipts to reimburse for SME National Conference